**Minutes of Patient Participation Group, PPG Meeting**

**Wednesday 18 Sept 2024**

**1 pm – 2 pm**

**London Road Surgery**

Those Present: Members of the London Road Surgery PPG

Chair of the PPG: Sue Bunney (SB)

Practice Manger: Grainne Donnelly (GD)

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| 1 | Welcome –  | SB |
|  | Apologies of absence received |  |
| 2 | **Minutes of the last meeting** – Actions from last meeting checked by Chair prior to this meeting and progress or completed activities emailed to PPG members or updated at the meeting. GD to put these minutes on website | SB/GD |
| 3 | **Update on noticeboard:** The noticeboard was updated to reflect the ongoing project regarding use of the NHS App for patients who use Apps and require repeat medication. The use of the app reduces visits for the patient to the surgery or the chemist with paper prescriptions and reduces keying in information at the surgery.A poster regarding vaccinations for RSV (September) and Flu and Covid (November) is currently displayed on the noticeboard to raise awareness of these programmes.Working with the Robert Frew PPG we have displayed information relating to Rheumatoid Arthritis week to raise awareness of this condition.  |  |
| 4 | **Discussion on Calendar of Events for 2024:** On formation of the current PPG, several months ago, we raised a calendar of events which has been used as a guide to what the group raises awareness of or carries out activities. After a good discussion it was decided that in November, we will put out some information regarding Diabetes and pre diabetes as this condition affects a large number of people in the UK population. Information on Diabetes and prediabetes will be collated and brought to the next meeting in October to decide what will be displayed. SB to collate this information | SB |
| 5 | **Day, time of PPG meeting:**A form was produced by SB following discussion of the possible change of the day or time of the current PPG meetings. Those present filled in the form and it will now be sent to those unable to attend and the results discussed at the next meeting. | SB |
| AOB | **Issues raised that were discussed at the last meeting: Update** * A poster to try to attract more members to attend a PPG meeting will be displayed on the noticeboard and maybe a coffee morning or afternoon session can be arranged to let people know what the group does and does not cover so that patients can decide whether they would like to join.
* The number of patients who do not attend their appointments was a shock to the PPG and these figures will be published for patients to see
* A display showing all the clinical staff at the practice is under consideration but this will be delayed until a new doctor starts on 6 November 2024 as Dr Jeelani retired this month.
 | SBSBGD/SB |
|  | **Date of next meeting: Wednesday 16 October 2024 at 1 pm** |  |