**Minutes of Patient Participation Group, PPG Meeting**

**Wednesday 21 Aug 2024**

**1 pm – 2 pm**

**London Road Surgery**

Those Present: Members of the London Road Surgery PPG

Chair of the PPG: Sue Bunney (SB)

Practice Manger: Grainne Donnelly (GD)

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| 1 | Welcome – One new member | SB |
|  | Apologies of absence received |  |
| 2 | **Minutes of the last meeting** – Actions from last meeting checked by Chair prior to this meeting and progress or completed activities emailed to PPG members. GD to put these minutes on website | SB/GD |
| 3 | **Update on noticeboard:**  Further discussion was undertaken on information relating to the NHS App which has now been agreed. Once the information is ready the noticeboard will be updated.  It was also discussed that the noticeboard will have some information relating to vaccinations taking place in September and October relating to RSV, Covid and Flu. Applicable patients will be contacted during these two months to make appointments.  It is likely that there will also be information relating to Rheumatoid Arthritis awareness week Sept 16 to 22nd.  This campaign is being run alongside the Robert Frew surgery.  SB to update board when information ready.  Apology from SB that meeting date for 21 Aug was not changed on the board | SB |
| 4 | **RSV, Covid and Flu vaccinations:**  The London Road Surgery will be joining with the national campaign to vaccinate relevant groups with the RSV vaccination during September. Patients over 28 weeks pregnant and the routine programme for patients over 75 as well as a one-off campaign for patients aged 75 to 79 will be offered this year.  RSV can cause serious illness in babies and older patients related to pneumonia and infant bronchiolitis  Covid and Flu vaccinations will be offered to patients aged over 65 and over, are a resident in a care home or persons aged 6 months to 64 years in a defined clinical risk group. These vaccinations will take place during October.  Patients will be contacted but if they do not receive an invitation, they should contact the surgery to book an appointment. |  |
| 5 | Discussion was held to attract more new members to the PPG. Information explaining what the group do was discussed and agreed and this information will be displayed on the noticeboard during October or November. | SB |
| AOB | * We need to keep non-attendance of patients’ stats on the agenda to decide how to raise awareness of this with patients * More discussion on whether a board showing the clinical staff and explaining what they do at the practice should be considered * Next month we will discuss whether to move the current meeting day and time |  |
|  | **Date of next meeting: Wednesday 18 September 2024 at 1 pm** |  |