**Minutes of Patient Participation Group, PPG Meeting**

**Wednesday 12 June 2024**

**1 pm – 2 pm**

**London Road Surgery**

Those Present: Members of the London Road Surgery PPG

Chair of the PPG: Sue Bunney (SB)

Practice Manger: Grainne Donnelly (GD)

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|  | Welcome – Two new members | SB |
|  | Apologies of absence received | None received |
| 1 | **Minutes of the last meeting** – Actions from last meeting checked by Chair prior to this meeting and all in progress or completed - GD to put these minutes on website | SB/GD |
| 2 | **Update on noticeboard:**  Noticeboard updated with Graph from the Did You Know questionnaire. Poster explaining reason for the questionnaire and a poster raising awareness of Pharmacy First.  Feedback from PPG members and surgery staff positive  A laminated area for the noticeboard to display the dates/times of the next meeting of the PPG has been added to the noticeboard  Email sent to the members of the PPG to give feedback on next noticeboard display | SB/GD  SB |
| 3 | **Questionnaire update:**  The first questionnaire carried out by the PPG has been completed. The graph and results of this questionnaire are currently on the PPG Noticeboard.  The group discussed the draft questionnaire regarding the NHS App. The questionnaire will be tested by the PPG group on a few patients to obtain any positive or negative feedback and then it will be available for patients to fill in.  There are benefits of using the App for both patients and the surgery. Patients can order repeat prescriptions, have access to health records, test results, search for NHS Information and advice etc etc etc  Patients who care for or assist others e.g. parents or close relatives can request proxy access to be able to order repeat medication for them on the App via Proxy or Linked access. More information about this will be coming out as this project progresses. | ALL |
| 4 | An invitation for the Chair of the London Road Surgery to attend a meeting of the Robert Frew PPG has been accepted for June. | SB |
| 5 | Draft Terms of Reference agreed. To be published on the website. | GD |
| 6 | **Date of next meeting: Wednesday 17 July at 1 pm** |  |